

Policy for the funding of helpers and trainers on training camps.

When considering funding for training camps the priority should always be giving best value to the athletes.

Funding for volunteers should only be considered once it has been decided what represents best value for the athletes, and best use of club funds.

Event co-ordinators, trainers, carers and helpers must be relevant to the number and ability of the athletes.

The training venue will play a key part in determining our safety plan, and in the number of athletes per group and helpers / carers required, to provide a safe experience.

Venue

Safety

Terms and definitions

Athlete: A person who is a registered member with SOGB holding as SAM number for the purpose of training and/or competing Alpine skiing.

Coach: A fully qualified ski coach holding an internationally recognised coaching licence for coaching athletes in a mountain environment.

Instructor: A fully qualified ski instructor holding an internationally recognised instructors licence for instructing athletes in a mountain environment.

Trainer: A fully qualified ski instructor holding an internationally recognised instructors licence for instructing athletes in a mountain environment.

Carer: A : A person who is registered with SOGB as a volunteer who has offered their services on a skiing event who will have direct responsibility for athlete welfare as laid down in this document. This may be in a skiing or none skiing capacity

Helper: A person who is registered with SOGB as a volunteer who has offered their services on a skiing event. This may be in a skiing or none skiing capacity.

Medical officer: A person responsible for the medical needs and requirements of the group.

SOGB: Special Olympics Great Britain

Note: All staff must be registered with SOGB and hold an up to date disclosure document.

Individual athlete needs

This must be considered first and will provide the parameters for event co-ordination, carers', trainers and slope assistance.

Ratio of helpers and trainers will be determined by the needs of the athletes and the following is a guide to athlete / trainer / helper ratio.

Athlete standard	Maximum group size	Trainer	On slope helper
Advanced	10	1	1
Good intermediates	10	1	2
Intermediates	8	1	2
Good Novice	8	1	2
Novice	6	1	2
Number of helpers may change if individual athletes have specific care needs.			

The Minimum requirement is that athletes should be able to ski in control using basic snowplough turns from the top of the artificial slope before being allowed on training camps. Therefore the beginner group has not been included in this ratio chart

Athletes who are 12 years of age and under must have a parent or care assistant provided by the family.

Staff requirements

Medical

Management of athlete medication

Minor sickness where rest may be required.

Attendance at medical centre.

Attendance at hospital.

First aid.

General management and co-ordination

Venue liaison

Time management

General management

Care roster

Athlete Welfare

Race event organisation

- Course setting

- Race official

- Course marshals

Ski Coaches / Ski Instructors

- Daily management of skier activities

- Help with athletes and luggage to and from resort

Carers (to help with athlete's welfare)

- Getting up and to bed

- Dressed appropriately

- Eat and drink appropriately

- Maintain good personal hygiene

- Keep rooms tidy so things can be found

- Look after personal property

- Lunch menu arrangements

- Help with athletes and luggage to and from resort

- Athletes finance

- Help with athlete's welfare off the slope in a none skiing role as required

Helpers

- Assisting ski coaches / instructors with group management

- Assisting ski coaches / instructors with care and coaching of athletes

- Help with athletes and luggage to and from resort

- May help with athletes off the slope in a none skiing role

Some volunteers may be able to look after more than one role, i.e. a carer looking after athlete welfare may also be a ski instructor or a ski helper. However all roles have to be covered to ensure a safe and productive trip for the athletes, and therefore all potentially have an argument for subsidy or total funding. Given that this level of support is required the funding needs to be carefully managed to ensure best value for the athletes and to not unduly burden club funds.

Self-funding volunteers must form part of the equation as may fully funded participants. The purpose of this document is to enable both current and future volunteers to have a clearer picture on what they can expect by way of funding and the club to make clear its views on how club funds are managed.

As a charity we should ask all volunteers to apply for funding, thereby giving them the option to fund themselves if they wish. Applications for funding should be for complete or partial funding dependent upon the following formula. Funding should be relative to club funds and cost of event to athletes and should be discussed with the club committee prior to issuing funding details for the event.

Full funding.

Coaches and trainers with caring responsibilities

Event organisers with caring responsibilities

Skiing helpers with caring responsibilities

Race officials with caring responsibilities

Medical officer with caring responsibilities

Partial funding

Any of above without caring responsibilities

The requirement for partial funding volunteers / helpers is that they shall be responsible for their athlete's welfare from after breakfast until the group finishes their skiing activities for the day.

Selection

When the final number of athletes has been determined the management committee will look at the split with regards to male and female and levels /grade of skier. Once these have been considered, group size and quantity can be determined, along with the respective trainers and helpers required to provide a safe learning experience for all athletes.

The First areas of staff to be considered are fully funded

Coaches / instructors

Staff Management requirement

Skiing helpers with caring responsibilities

The second area to be considered is Part funded

Helpers without caring responsibilities

The part funding will at this point be discussed by the main committee and funding allocated with regards to athlete welfare and care requirements and shall be up to 50% of the trip costs depending on available funds. Consideration to the amount of commitment to the group's activities shall form part of the selection process and the amount of funding to be offered to each individual. The more a person has offered their services to the group the more funding is likely to be offered. This is to make the funding spread to those committed to the group.